Usage Behavior Rules

* **ResourcedActivityType** - The Resourced Activity Type to which the Rule applies. By default, a Usage Behavior Rule will already be configured for each Resourced Activity Type - Delivery, Pre-Sales, Other.
* **Product Domain** - If specifying Rule for Delivery Element you may apply the Rule to a specific Product Domain only.
* **Display Sequence -** Controls the order in which Rules are presented in the Usage Behavior dropdown.

**Specify how the Assignment Usage is entered.**

* **Entry Specification** - Determines which fields are entered by the user when creating the Assignment, and how the Assignment is constrained. For example, Variable End Date allows the user to enter the Start Date, Effort and Utilization Percentage - the system calculates the End Date of the Assignment, and when events occur on the Assignment use the defined fields to recalculate Assignment Usage.
* **Profile Usage** - Indicates that the user may override the level forecast produced by Kimble by defining Usage per Month. Although this enables the feature, Kimble will continue to produce a level forecast until the user modifies the monthly usage. At this point the forecast must be manually maintained using this view. The Assignment may be reverted to level forecasting at any point. **See warning in Help Guide**
* **Fixed Usage** - Indicates that the Usage entered when the Assignment is created may not be updated by the user.
* **Adjust Usage** - Indicates that the Remaining Usage on the Assignment may not be updated by the user directly, but only by applying Usage Adjustments. This feature may be used to record a log of changes to the Usage, such as when recording changes to vacation entitlement.

**Specify what happens when user-initiated events occur.**

* **Preserve Usage on Resource Change -** Indicates that the Remaining Usage will be calculated when a Resource is changed on an Assignment, to retain the original Usage taking into account availability of the new Resource.
* **Preserve Usage On Schedule Change** - Indicates that the Remaining Usage on non- fixed days will be calculated when specific fixed days are added or removed from the Resource's Calendar. Note that with this Usage Behaviour Rule in place, removing days from the Calendar does not result in Remaining Usage being reduced, rather the Assignment is extended to preserve the Usage.
* **Preserve Usage On Unavailability Change** - Indicates that the Remaining Usage will be recalculated when a Resource is made unavailable by being assigned to an Unavailable Assignment for a whole day. Note that this Usage Behavior does not apply to Unavailable Assignments themselves. For example, assigning a Resource to one Unavailable Assignment, e.g. parental leave, will not cause the Usage Forecast on another Unavailable Assignment, e.g. vacation, to be recalculated.
* **Preserve Usage on Actualization** - Indicates that any difference between the forecast and actual time recorded for a Tracking Period will be carried over to the following periods.
* **Preserve Revenue on Actualization** - Indicates that any different between the forecast and actual revenue recorded for a Tracking Period will be carried over to the following periods. The carried over revenue is divided by the forecast revenue rate to calculate the Usage. Only applicable to Product Domains where the Revenue is generated from Usage, e.g. T&M projects.

**Specify what happens when other events, such as Tracking Period Close occur:**

* **Remove Usage on Period Change (Close)** - Indicates that the system should automatically remove remaining Usage from the earliest Open Tracking Period up to the number of days specified by Remove Usage Offset. Removing this remaining Usage is treated as actualizing zero Usage, and therefore the remaining Usage beyond this is determined based on the setting for Preserve Usage on Actualization. For example, to model Vacation entitlement setting Remove Usage Offset to 20 days with Preserve on Actualization checked will remove any vacation which has not been specifically requested, and create a backlog of holiday entitlement.

Ensure that the job to automatically remove remaining Usage - JobFindAssignmentUsageToRemove - is scheduled to run overnight.